



BOARD MEETING MINUTES
SEPTEMBER 2, 2021

- I. Meeting was called to order by President Donald Blackburn at 7:03 PM. In addition to Blackburn those in attendance were Stacey Etchemendy via phone, Mitch Falkenburg via phone and Fair Manager Amy Irene in person. *Nick Ladd was absent.*
- II. Read minutes from last meeting Board Secretary: Stacey Etchemendy
Minutes of the August meeting had been distributed via email. Mitch moved to approve the minutes as presented. Stacey 2nd the motion which carried.
- III. Treasurer update Treasurer: Mitch Falkenberg
The operating account has a balance of \$71,021.33 and the Market Sale has a balance of \$240,089.48. Accounts receivable for the market sale is \$76,754.00. The market sale payout will be \$321,527.15.
Stacey moved to accept the treasurer's report and file for audit, to release youth market sale checks when as soon as an additional \$48,000 is received from buyers, transfer funds from the operating account to the Market Sale account to cover the youth checks until all account receivable is paid, and to pay the following bills and make the following transfers:
Transfer \$2,000 from Operating to Market Sale Account – Donation from Converse County Farm Bureau Federation for the Market Sale Dinner.
Transfer \$2,500 from Operating to Market Sale Account – funds donated by D&D Family Foundation and designated as add-on money for specific youth.
\$288.96 – Mitch Falkenburg – mileage to pick up coolers (Operating Account)
\$184.80 – Amy Irene – mileage during the week of fair (Operating Account)
\$450.00 – Nicole Williams – Beef Superintendent (Operating Account)
\$450.00 – Erin Dona – Sheep/Goat Superintendent
\$1,183.68 – Sleep Inn – Lodging for judges and entertainers
\$812.00 – University of Wyoming Animal Science – Ultrasound
\$ 75.00 – John Nachtman – Hauling Steers for Chute Dogging
\$233.75 – 307 Signs and More – Market Sale buyer plaques and year tags (Market Sale Act)
\$200.00 – Gray/KCWY – Market Sale Advertising (Market Sale Account)
\$100.00 – Ranahan Steakhouse – gift certificate for Nick Junimun
Up to \$100 reimbursement to Stacey Etchemendy for kid games prizes.
Up to \$3500 for buckles not ordered with initial order
Up to \$150 for postage
Up to \$20 for padded envelopes
Mitch 2nd the motion which carried.
- IV. Fair manager update 15 Minutes

Amy showed the new Market Sale buyer plaques. Has been working on providing buyers with needed information and depositing checks when they arrive. She has thank you notes to buyers ready for board signatures.

- V. Market Sale Committee - None
- VI. Update from 4-H/FFA - None
- VII. Contracts: Tabled
 - a. Show Superintendents
 - i. Barn
 - ii. Horse
 - iii. Sheep/Goats
 - iv. Swine
 - v. Beef
 - b. Fair Manager
- VIII. Date of 2022 Fair – July 16-23, 2022
Amy will speak to WSF about the dates and reserve specific buildings for next year's event.
- IX. Start MOU for FFA (table for now)
- X. Open Board Position – no new names were brought forward
- XI. Update on EIN – Karen Rimmer has asked Don to refile paperwork and include a letter with specific wording.
- XII. Next meeting
 - a. October 7, 2021 7:00pm
 - b. Wyoming State Fair Board room
- XIII. Executive session - Non
Meeting adjourned at 7:42 PM.

Converse County Fair
Balance Sheet
As of September 1, 2021

	Sep 1, 21
ASSETS	
Current Assets	
Checking/Savings	
Converse County Bank	71,021.33
CCB-6036 - Market Sale Acct	240,089.49
Total Checking/Savings	311,110.82
Accounts Receivable	
Grants/Foundations	
Converse County 2021/2022	108,887.00
Converse County 2020/2021	22,500.00
Total Grants/Foundations	131,387.00
Market Sale A/R	77,671.50
Total Accounts Receivable	209,058.50
Total Current Assets	520,169.32
Fixed Assets	
Fair Equipment	
Sound System	1,610.00
Total Fair Equipment	1,610.00
Office Equipment	1,559.25
Total Fixed Assets	3,169.25
TOTAL ASSETS	523,338.57
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	307,728.85
Total Accounts Payable	307,728.85
Total Current Liabilities	307,728.85
Total Liabilities	307,728.85
Equity	
Retained Earnings	149,914.95
Net Income	65,694.77
Total Equity	215,609.72
TOTAL LIABILITIES & EQUITY	523,338.57